Case 19-27439-MBK Doc 394 Filed 10/31/19 Entered 10/31/19 16:00:53 Desc Main Document Page 1 of 34

# UNITED STATES BANKRUPTCY COURT DISTRICT OF NEW JERSEY

In re:

HOLLISTER CONSTRUCTION SERVICES, LLC,1

Debtor.

Chapter 11

Case No. 19-27439 (MBK)

Objection Deadline: November 21, 2019 at 4:00

### MONTHLY STAFFING AND COMPENSATION REPORT OF 10X CEO COACHING FOR THE PERIOD SEPTEMBER 11, 2019 THROUGH SEPTEMBER 30, 2019

In accordance with the Interim Order Authorizing Debtors to (i) Employ and Retain 10X CEO Coaching, LLC and (ii) Designate Paul Belair as Chief Restructuring Officer for the Debtor Effective as of the Petition Date entered on October 21, 2019 [Docket No. 350], 10X CEO Coaching ("10X") hereby submits its Monthly Staffing and Compensation Report (the "Staffing Report") for the period of September 11, 2019 through September 30, 2019 (the "Compensation Period").

During the Compensation Period, 10X incurred \$70,840.00 in fees and \$3,748.79 in expenses for a total amount of \$74,588.79, as reflected in the attached exhibits.

Dated: October 31, 2019

10X CEO Coaching

P.O. Box 5117

Youngstown, Ohio 44515

By: Paul Belair

Chief Executive Officer

<sup>&</sup>lt;sup>1</sup> The Debtor in this chapter 11 case and the last four digits of its taxpayer identification number is: Hollister Construction Services, LLC (5404).

### **EXHIBITS**

Annexed hereto are the following exhibits for the Monthly Staffing and Compensation Report of 10X CEO Coaching, LLC for the Period of September 11, 2019 through September 30, 2019

- Exhibit A Summary of Compensation and Expenses
- Exhibit B Summary of Fees and Hours by Professional and Description of Responsibilities of Professional
- **Exhibit C Summary of Expenses**

### **EXHIBIT "A"**

Hollister Construction Services, LLC Summary of Compensation and Expenses September 11, 2019 through September 30, 2019

Professional Fees: \$70,840.00

(All professional services were rendered by

Paul Belair)

Expenses: \$ 3,748.79
Total Invoice: \$ 574,588.79

### EXHIBIT "B"

Hollister Construction Services, LLC Summary of Fees and Hours by Professional and Description of Responsibilities of Professional September 11, 2019 through September 30, 2019



P.O. Box 5117 Youngstown, OH 44515

### Paul J. Belair's Time For Sept 11, 2019

		<b>Total Mins</b>	
Date:	<u>Description:</u>	<u>@\$550/hr</u>	<u>Total</u>
9/11/19	Meeting with Chris Johnson Re: Communication to Subcontractors	1.0	\$550.00
	A/R Review with Hollister Team Account by Account	1.1	\$605.00
	Communication Execution w/Stephan Knapp & Laura Fowler	0.4	\$220.00
	Meeting w/Michael Spinelli & Brendan Murray to Review Bonded Jobs	0.9	\$495.00
	Review Communications for Website & Media	0.7	\$385.00
	Review A/R Collateral Analysis w/Joe Fury	1.4	\$770.00
	Read & Review Filing Documents	0.7	\$385.00
	Call w/Michael Jacoby Re: A/R	0.5	\$275.00
	Meetings with Chris Johnson/Michael Ochs/Joe Fury/Sean Camo/Sam Perrotta Re: Subcontractor Strategy	1.5	\$825.00
	Review Daily Disbursement Budget & Revised A/R Analysis	1.5	\$825.00
	Call w/ Michael Jacoby Re: Case Strategy	0.2	\$110.00
	Review Filing Documents	1.2	\$660.00
	Preference & Preparation Review	0.6	\$330.00
	Meetings w/Team to Review Overall Team Assignment & Collections	3.6	\$1,980.00
		15.3	\$8,415.00

15.30 \$8,415.00



P.O. Box 5117 Youngstown, OH 44515

### Paul J. Belair's Time For Sept 12 - Sept 30, 2019

Date:	Description:	<u>Total Min</u> @\$550/hr	Total \$:	Total Mins @\$275/hr	Total \$:
	Meetings w/Sean Camo & Sam Perrotta Re: Information Requests from Ken Rosen & Michael	0.5	\$275.00		
	Reviewing Riverwalk Case & Contacting Large Subs Re: Status Hearing	1.1	\$605.00		
	Review Michael Jacoby Document Requests & 26 Week Cash Analysis	1.7	\$935.00		
	Discussion w/Chris Johnson Re: Case Strategy	0.3	\$165.00		
	Discussion w/Joe Fury Re: Michael Jacoby A/R Questions	0.4	\$220.00		
	Discussion w/Larry Goddard Re: Case Strategy	0.4	\$220.00		
	Discussion w/Joe Fury Re: Cash Management	0.2	\$110.00		
	Discussion w/Brendan Murray Re: Case Subcontractors Strategy	0.1	\$55.00		
	Personal Financial Statements From Members for Bonding Attorney	0.3	\$165.00		
	Discussion w/Michael Ochs Re: Case Strategy	0.3	\$165.00		
	Discussion w/Ken Rosen Re: Case Strategy	0.3	\$165.00		
	Discussion w/Chris Johnson & Michael Ochs Re: Case Strategy	0.2	\$110.00		
	Review Michael Jacoby's Document Requests	0.4	\$220.00		
	Michael Jacoby Zoom Review of 26 Week Cash & A/R Collateral	1.5	\$825.00		
	Review Bonded Payroll	0.8	\$440.00		
	Review Riverwalk Legal Status	0.4	\$220.00		

Date:	Case 19-27439-MBK Doc <u>Description:</u>	394 Fil <b>Eotal</b> d Doc <b>@nsss</b> i		) Entered ឧ <b>ឮ<u>ូ</u>ូក្រ[ថ្ង:34</b>		0:53 Desc Main <u>Total \$:</u>
	Review Cash Collateral Questions w/Jennifer	•	0.3	\$165.00		
	Review Weekly Cash Requirements w/Sean	Camo	0.5	\$275.00		
	Attend Management Meeting on Further Cos Reduction	t	0.8	\$440.00		
			10.5	\$5,775.00	0	\$0.00
9/13/19	Ken Rosen Meeting at Lowenstein Offices - Confidential Strategy		5.6	\$3,080.00		
	Review 4 Week Cash Forecast & Related Communication w/Chris Johnson, Michael Ja- Lowenstein, Sean Camo & Team	coby,	2.5	\$1,375.00		4007.00
	Travel Home			4	3.0	\$825.00
			8.1	\$4,455.00	3.0	\$825.00
9/14/19	Review Emails for Case, Organize Action Plan Next Week, Call w/Chris Johnson Re: Case St		1.9	\$1,045.00		
	Call w/Chris Johnson to Review Creditors Committee Options & Status of Case		1.1	\$605.00		
			3.0	\$1,650.00	0	\$0.00
9/15/19	Work on Michael Jacoby Requests & Follow- Emails from Gina Karnick, Michael Ochs & M Spinelli	•	0.6	\$330.00		
	Travel to NJ				3.0	\$825.00
	Call w/Chris Johnson, Brendan Murray & Tea Hearing	m Re:	0.4	\$220.00		
			1.0	\$550.00	3.0	\$825.00
0/45/45	Data Maradalafada a Santa Santa		4 -	6025.00		
9/16/19	Review Materials for Hearing Especially Cash		1.5	\$825.00		
	Meetings w/Chris Johnson, Larry Goddard, Ke Rosen & Team Preparing for Hearing	en	0.9	\$495.00		
	Attend Hearing w/Judge Kaplan		4.3	\$2,365.00		
	Call w/Chris Johnson Re: Case Strategy		0.1	\$55.00		

Date:	Case 19-27439-MBK Doc 394 <u>Description:</u>	Fil <b>Eotal()/lin</b> /1 Doc <b>@\$550/hr</b> P			:53 Desc Main <u>Total <b>\$:</b></u>
	Update w/Sam Perrotta Re: Subcontractors	0.1	\$55.00		
	Call w/Sean Camo Re: Bonded vs Non Bonded Job Review	0.2	\$110.00		
	INEVIEW	7.1	\$3,905.00	0	\$0.00
		7.1	,303.00	U	Ş <b>0.00</b>
9/17/19	Status Debrief w/Team Re: Case Strategy	1.3	\$715.00		
	A/R Customer Colleterial Review w/Team	1.3	\$715.00		
	Michael Jacoby Call to Review PNC To Do List	1.0	\$550.00		
	Meeting w/Chris Johnson Re: Case Strategy	1.2	\$660.00		
	Meeting & Call w/Chris Johnson, Brendan	1.0	\$550.00		
	Murray/Michael Ochs & Ken Rosen Re: Case				
	Meeting w/Michael Ochs, Brendan Murray & Chris Johnson Re: Case Strategy	0.8	\$440.00		
	Call w/Jennifer Kimble on Requests	0.2	\$110.00		
	Review Cash Analysis w/Sam Perrotta & Sean	0.2	\$110.00		
	Chris Johnson & Sean Camo Re: Cash Analysis	0.4	\$220.00		
	Review Declarations	0.5	\$275.00		
		7.9	\$4,345.00	0.0	\$0.00
9/18/19	Conversation w/Chris Johnson Re: Case Strategy	0.2	\$110.00		
	A/R Review Meeting w/Team	1.7	\$935.00		
	Meeting w/Gina Karnick Re: Lease Terminations	0.2	\$110.00		
	Discussion w/Ken Rosen & Chris Johnson Re: Case Strategy	0.5	\$275.00		
	Meeting w/Gina Karnick Re: To Do's For Wage Motion & Other Matters	0.5	\$275.00		
	Meeting with Sean Camo on Michael Jacoby Document Requests	0.1	\$55.00		
	Work on Michael Jacoby & Mark Woodbury Document Requests	0.2	\$110.00		
	Review of Preference Reporting	0.8	\$440.00		
	Discussion of Edison & Ricoh Jobs w/Ken Rosen, Chris Johnson & Brendan Murray	0.4	\$220.00		

Date:	Case 19-27439-MBK Doc 394 <u>Description:</u>	Fil <b>Eotal()Yiin</b> /19 Doc <b>@\$550/hr</b> Pa		1 <u>Nøtal/Mins</u> 6:00 <u>@\$275/hr</u>	:53 Desc Main <u>Total \$:</u>
	Work on Requests from Lowenstein	0.5	\$275.00		
	Attend Webinar on Case Status w/Employees of Hollister	0.5	\$275.00		
	Review KERP Proposal	0.3	\$165.00		
	Call w/Michael Spinelli & Brendan Murray Re: Bonded Jobs & Follow-up w/Chris Johnson & Ken Rosen Re: Same	0.7	\$385.00		
	Work on KERP & Call w/Mary Seymour Re: Same	0.3	\$165.00		
	Call w/Michael Jacoby to Answer His Questions	0.8	\$440.00		
	Update Chris Johnson on Michael Jacoby Call & Conference Call w/Ken Rosen Re: Same	0.6	\$330.00		
	Conference Call with Sam Perrotta & Mark Woodbury Re: Status of Requests	0.2	\$110.00		
	Call w/Joe Fury Re: A/R Buckets & Review of Same	0.6	\$330.00		
	Discussion w/Michael Ochs & Sean Camo Re: Subcontractors Strategy	0.2	\$110.00		
	Discussion w/Sam Perrotta Re: Ken Rosen Bonding Document Requests	0.1	\$55.00		
	Update Call w/Larry Goddard Re: Case Status	0.4	\$220.00		
		9.8	\$5,390.00	0.0	\$0.00
9/19/19	Review & Respond to Emails Re: Case	0.2	\$110.00		
	Preparation for Subcontractor Zoom Call	0.3	\$165.00		
	Subcontractor Zoom Call	0.6	\$330.00		
	Meeting w/Gina Karnick, Sam Perrotta, Sean Camo Re: Creditor Matrix	1.0	\$550.00		
	Review & Analyze Michael Jacoby Request on A/R Retention	0.5	\$275.00		
	Discuss Mark Woodbury Open Requests w/Sam Perrotta	0.1	\$55.00		
	Prepare for Call w/Ken Rosen & PNC	0.3	\$165.00		
	Call w/Ken Rosen & PNC Re: Case	1.1	\$605.00		
	Call w/Ken Rosen Re: Case	0.5	\$275.00		

Date:		=il <b>Eotal()/bin</b> /19 Cu <b>@\$950/hr</b> Pa		1 <b>/īoṭtal/Mins</b> 6:00:53 Desc Main <u>@\$275/hr Total \$:</u>
	Flowchart How Customer Pays Hollister	1.9	\$1,045.00	
	Flowchart Discussion w/Michael Ochs, Chris	0.7	\$385.00	
	Johnson & Brendan Murray Re: Customer Payments			
	Call w/Michael Jacoby Re: Status of Document Requi	0.2	\$110.00	
	Travel Home		\$0.00	4.0 \$1,100.00
		7.4	\$4,070.00	4.0 \$1,100.00
0/20/40	A /D Do to Advertise /Tours	0.0	Ć 405.00	
9/20/19	A/R Review Meeting w/Team	0.9	\$495.00	
	Read & Respond to Emails from Several People Re: Case Including Chris Johnson, Vince Solano, Laura Fowler and Ken Rosen	1.3	\$715.00	
	Call w/Michael Spinelli, Mark Woodbury, Sam Perrotta Re: Bonded Jobs Documents	0.4	\$220.00	
	Call w/Sean Camo Re: Monday's Hearing	0.2	\$110.00	
	•	0.4	\$220.00	
	Call w/Sean Camo & Mark Woodbury Re: Bonding Documents & Follow-up on Same	0.4	<b>7220.00</b>	
	Update Call w/Chris Johnson Re: Case Strategy	0.1	\$55.00	
	Call w/Michael Spinelli Re: Lighthouse Job	0.1	\$55.00	
	Conference Call w/Chris Johnson & Brendan Murray Re: Bonding Cost to Complete Review	0.1	\$55.00	
	Review Requirements for Mondays Initial Debtor Interview	0.5	\$275.00	
	Call w/Joe Fury Re: Case Strategy	0.1	\$55.00	
	Call to Work on KERP w/Mary Seymour	0.5	\$275.00	
	Creditors Committee Discussion w/Hollister Team	0.3	\$165.00	
	Conference Call w/Ken Rosen Re: Case Strategy	0.2	\$110.00	
	Call w/Chris Johnson Re: Confidential Settlement	0.3	\$165.00	
	Agreement w/a Client	3.2	,	
	Review A/R Detail for Collection Potential	0.6	\$330.00	
		6.0	\$3,300.00	0 \$0.00

	<b>(<u>Føtal())/tin/</u>19</b> <b>(Ø)\$9510/h</b> r	9 Entered : ag <b>fotal 9</b> f 34	1. <u>Tø¢al/<b>M</b>ins</u> 6:00:53 Desc Main <u>@\$275/hr</u> <u>Total \$:</u>
9/21/19 Plan for Week Ahead & Calls w/Sean Camo & Chris Johnson Re: August Close	1.2	\$660.00	
Read Motions Re: Professionals	0.2	\$110.00	
Review June & July Financial Statements & Prepare for August & Stub Period Closes	0.6	\$330.00	
	2.0	\$1,100.00	0 \$0.00
9/22/19 Prepare for Zoom Call w/Ken Rosen Re: Case	0.4	\$220.00	
Zoom Call w/Ken Rosen, Chris Johnson, Brendan Murray & Joe Fury Re: Case Strategy	0.3	\$165.00	
	0.7	\$385.00	0 \$0.00
9/23/19 Travel to Hollister			3.0 \$825.00
Facilitate Project Meeting w/Matt Higgins, Brendan Murray, Chris Johnson & Joe Fury	1.2	\$660.00	
Travel to US Trustee for Creditors Committee			0.7 \$192.50
Attend Creditors Committee Meeting w/Lowenstein Travel Back to Hollister	2.4	\$1,320.00	0.6 \$165.00
Review August WIP & Related Closing Documents	0.7	\$385.00	
Meeting w/Chris Johnson & Kieran Flanagan Re: Go Forward Jobs	0.5	\$275.00	
Meeting w/Jeff Litz & Sean Camo Re: Closing of August & Stub Period & Review of Same	1.0	\$550.00	
Call w/Chris Johnson Re: Case Strategy	0.3	\$165.00	
Call w/Mark Woodbury Re: Bonded Jobs	0.1	\$55.00	
	6.2	\$3,410.00	4.3 \$1,182.50
9/24/19 Read & Respond to Numerous Emails Re: Case	0.5	\$275.00	
Review Cash Position for Bonded Jobs w/Chris Johnson & Sam Perrotta	0.5	\$275.00	
Bonded Job Review w/Michael Spinelli & Mark Woodbury & Hollister Team	2.1	\$1,155.00	
Attend Court Hearing in Trenton w/Ken Rosen	2.6	\$1,430.00	

<u>Date:</u>	Case 19-27439-MBK Doc 394		Fil <b>Eotal()//in</b> /19 oc <b>@\$350/hr</b> Pa		<b>⊼øtal/Mins</b> 6:00	):53 Desc Main <b>Total \$:</b>
<u>Date.</u>	Travel Back to Hollister		<u>e-1000/111</u> .	9 <u>PO<del>tor</del> 9:</u> 9	1.7	\$467.50
	Call w/Michael Ochs & Mary Seymour Re:		0.2	\$110.00	1.7	у <del>ч</del> 07.50
	Bonded Job Document Request Wrap-up Discuss	ion	0.4	\$220.00		
	w/Mark Woodbury & Michael Spinelli			7		
	Call w/Mary Seymour & Bruce Nathan Re: Preference Claims		0.8	\$440.00		
	Call w/Michael Ochs Call Re: Preferences Claims		0.2	\$110.00		
			7.3	\$4,015.00	1.7	\$467.50
9/25/19	Meeting w/Chris Johnson, Matt Higgins, Brendar Murray to Discuss Friday's RIF	า	0.8	\$440.00		
	Meeting at Lowenstein's Office to Prepare for Bonding Company		0.3	\$165.00		
	Attend Meeting w/Bonding Company		2.9	\$1,595.00		
	Meeting w/Matt Higgin's Re: Staffing		0.5	\$275.00		
	Review August Financial Statements		0.4	\$220.00		
	Discussion w/Chris Johnson Re: Case Strategy		0.1	\$55.00		
	Continue Review of August Financial Statements w/Sean Camo	5	0.7	\$385.00		
	Meeting/w Brendan Murray to Review Staffing f Bonded Jobs & Non Bonded Jobs & Develop RIF L		1.9	\$1,045.00		
	Review Materials for Two Preference Claims		0.4	\$220.00		
			8.0	\$4,400.00	0.0	\$0.00
9/26/19	Read & Respond to Emails from Mark Woodbury Case Related Work	<i>.</i> &	0.3	\$165.00		
	Review WIP in Detail		0.4	\$220.00		
	Attend Staff Meeting w/Chris Johnson, Matt		0.9	\$495.00		
	Higgins & Brendan Murray					
	Review Go Forward Cash Analysis w/Sam Perrot	ta	0.3	\$165.00		
	Call w/Michael Jacoby to Discuss the Case Strate	gy	0.7	\$385.00		
	Work on Bonded Staffing Plan w/Sam Perrotta		1.0	\$550.00		
	Review Go Forward Cash Analysis w/Sam Perrot	ta	0.8	\$440.00		

<u>Date:</u>	Case 19-27439-MBK Doc 394 <u>Description:</u>	4 Fil <b>Eotal()//</b> Docu <b>@\$350/</b>			<u>Notal/Mins</u> 6:0 <u>@\$275/hr</u>	0:53 [ Total \$	Desc Main
	Continue Review of Go Forward Job Analysis from Sam Perrotta	n	0.4	\$220.00			
	Review Standard Settlement Agreements w/Michael Ochs		0.4	\$220.00			
	Review of Cash Collateral Forecast thru 10/8/19 w/Sean Camo		0.4	\$220.00			
	Review USBC Initial Monthly Operating Report Preparation		0.6	\$330.00			
	Travel Home				4.0	\$1,100.0	00
			6.2	\$3,410.00	4.0	\$1,100.0	00
9/27/19	Attend A/R Collections Meeting w/Hollister Tear	n	0.9	\$495.00			
	Call w/Kieran Flanagan to Discuss Newco Option		0.2	\$110.00			
	Review Mark Woodbury Request for Funding of Critical Bonded Vendors		0.3	\$165.00			
	Review Settlement Agreement Master Documen	t	0.5	\$275.00			
	Work on Case Related Emails for Lowenstein		0.2	\$110.00			
	Zoom Call w/Hollister Team Re: Go Forward Job	S	0.2	\$110.00			
	Call w/Michael Jacoby Re: Settlement Agreemer	nts	0.2	\$110.00			
	Call w/Lowenstein & PNC Re: Settlement		1.0	\$550.00			
	Call w/Michael Jacoby Re: Settlement Discussion on A/R	ns	0.2	\$110.00			
			3.7	\$2,035.00	0	\$0.0	00
9/28/19	Review 9/11 WIP from Jeff Litz		0.6	\$330.00			
	Organize To Do's for Monday		0.4	\$220.00			
	Review Standard Settlement Agreement		0.3	\$165.00			
	Review Stub Period Financials		0.5	\$275.00			
	Continue Review of Stub Period Financials		0.6	\$330.00			
			2.4	\$1,320.00	0.0	\$0.0	00
9/29/19	Travel to Newark				3.0	\$825.0	00
, -,			0.0	\$0.00	3.0	\$825.0	

	Case 19-27439-MBK	Doc 394_	Fil <b>Eotal()/fin/</b> 1		<b>Tootal/Mins</b> 6:00	):53 Desc	c Main
<u>Date:</u>	<u>Description:</u>	D	осц <b>а \$350/hr</b> Р	ag <del>fotal 91</del> 34	<u>@\$275/hr</u>	Total \$:	
	nael Spinelli, Chris Johnson ( Falk About Take Over of Bor		0.5	\$275.00			
Call w/Holli	ster Team to Review WIP f	or 9/11	1.3	\$715.00			
•	Emails Relating to Case Fro Lowenstein & Michael Jacb		0.3	\$165.00			
Review Nex	t Turn of Settlement Agree	ment	0.6	\$330.00			
Call w/Sear	ı Camo Re: WIP		0.1	\$55.00			
Read & Res	pond to Numerous Emails f	rom	0.5	\$275.00			
Bonding, Ba	nk & Hollister Team Re: Ca	se					
Attend Stat	us of Close w/Hollister Tea	m Via Zoom	1.4	\$770.00			
			4.7	\$2,585.00	0.0	\$0.00	
			102.0	\$56,100.00	23.0	\$6,325.00	

\$62,425.00

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### EXHIBIT "C"

Hollister Construction Services, LLC Summary of Expenses September 11, 2019 through September 30, 2019

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**Due Upon Request** 



**EXPENSE REPORT FOR PAUL J. BELAIR** Hollister Construction Services

339 Jefferson Rd Parsippany, NJ 07054

Pay period	
From	9/9/2019
То	9/28/2019

3,748.79

TOTAL \$

Date	Description	Hotel	Flights	Uber	Parking	Fo	od	TOTAL
0/9/19	Flights booked for (Sep 15-Sept 19)		\$ 597.60		\$ -			\$ 597.60
)/10/19	Parking for Hollister Trip (Sept 10 - Sept 13)		\$ ş =		\$ 130.00			\$ 130.00
/10/19	Transportation (Newark Airport to Hollister)			\$ 74.63				\$ 74.63
/16/19	Flights booked for (Sept 23 - Sept 26)		\$ 690.60					\$ 690.60
/18/19	Lunch for Hollister Team (Vitale Deli)					\$	140.91	\$ 140.91
/19/19	Transportation (Hollister to Newark Airport)			\$ 162.60				\$ 162.60
/19/19	Parking for Hollister Trip (Sept 15 - Sept 19)				\$ 160.00			\$ 160.00
/20/19	Flights booked for (Sept 30 - Oct 3)		\$ 621.60					\$ 621.60
/23/19	Transportation (Newark Airport to Hollister)			\$ 137.50				\$ 137.50
24/19	Transportation from (Hollister to Chris			\$ 81.25				\$ 81.25
25/19	Johnson's Home) Transportation from (Hollister to Chris			\$ 65.00				\$ 65.00
26/19	Johnson's Home) Transportation (Hollister to Newark Airport)			\$ 137.50				\$ 137.50
28/19	Flights for (Oct 7 - Oct 8)		\$ 749.60					\$ 749.60
								\$
								-
					 			\$ 
		\$ -	\$ 2,659.40	\$ 658.48	\$ 290.00	\$	140.91	
						Si	ubtotal	\$ 3,748.79
						Ad	vances	 

From: paul@10xceocoaching.com

Subject: Fwd: eTicket Itinerary and Receipt for Confirmation PK08MX

Date: September 9, 2019 at 8:54 PM To: kelly@10xceocoaching.com

> Paul J. Belair CEO 10X CEO Coaching, LLC www.10xceocoaching.com 330-283-9001

> Begin forwarded message:

From: "United Airlines, Inc. " <unitedairlines@united.com>

Date: September 9, 2019 at 8:49:06 PM EDT

To: PJBWORK@AOL.COM

Subject: eTicket Itinerary and Receipt for Confirmation PK08MX

### Receipt for confirmation number PK08MX

A STAR ALLIANCE MEMBER 💨

Confirmation: PK081

Check-In >

Issue Date: September 10, 2019

**Traveler** BELAIR/PAULJOSEPH eTicket Number 0162471845707

**Frequent Flyer** UA-XXXXX786 Premier 1K / \*G S 5

**FLIGHT INFORMATION** 

Day, Date Sun, 15SEP19 UA4332 Q

Flight Class Departure City and Time CLEVELAND, OH (CLE) 9:15 AM

**Arrival City and Time** NEWARK, NJ (EWR - LIBERTY) 10:54 AM **Aircraft** ERJ-145

Flight operated by EXPRESSJET AIRLINES INC. doing business as UNITED EXPRESS.

Thu, 19SEP19 UA1293 D

NEWARK, NJ

CLEVELAND, OH

737-800

(EWR - LIBERTY) 6:00 PM

(CLE) 7:44 PM

#### **FARE INFORMATION**

Fare Breakdown

Airfare:

Form of Payment: UATP 529.31U Last Four Digits 0010

S D 39.69 U.S. Transportation Tax: 11.2 September 11th Security Fee: U.S. Flight Segment Tax: 8.4 9 U.S. Passenger Facility Charge: 597.60U Per Person Total: S D

eTicket Total:

597.60U S

D

The airfare you paid on this itinerary totals: 529.31 USD

The taxes, fees, and surcharges paid total: 68.29 USD

Fare Rules:

Additional charges may apply for changes in addition to any fare rules listed.

NONREF/0VALUAFTDPT/CHGFEE

Cancel reservations before the scheduled departure time or TICKET HAS NO VALUE.

Add Callect.

An additional amount for the difference in fare was charged to HATD TDVVVVVVVVVVVVVV

# Cleveland Hopkins Airport

Thank you for parking with CLE
Please call (216)267-7275 if you have any questions
or comments

Ticket: 052647

Spot: RaF

Tranact: 0000000643587

License/State: HTE 9897 OH

Color: TAN

Make/Mod: BMW Z4

Change Loc: Cle Garage.

Request Loc: Cle Garage

Arrival Date: 09/10/2019 05:18:57

Trans Date: 09/13/2019 22:02:38

Customer: BELAIR,

Cashier: Damon

Park Chrg: 120.00 Daily

Parking

\$30

Tip: 10.00

Ttl Charge: 130.00 AMEX

Customer:

PAUL J BELAIR

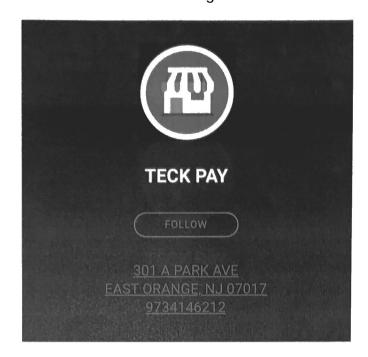
Last 4:

1005

Approval: 500056

Signature:





Processing Fee \$2.83

Subsidy Teck \$1.00

{'RAGAB WAER'}

Fare \$59.00

 Subtotal
 \$62.83

 Tax
 \$0.00

 Tip
 \$11.80

**Total** 

\$ 7463



\$74.63

September 10, 2019 8:05 am

Order ID: FRDH45740ZA6G Order Employee: RAGAB WAER

### Case 19-27439-MBK Doc 394 Filed 10/31/19 Entered 10/31/19 16:00:53 Desc Main Document Page 20 of 34

From: Paul Belair paul@10xceocoaching.com

Subject: Fwd: eTicket Itinerary and Receipt for Confirmation HGBK6N

Date: September 16, 2019 at 6:47 AM
To: kelly@10xceocoaching.com

Paul J. Belair CEO 10X CEO Coaching, LLC www.10xceocoaching.com 330-283-9001

Begin forwarded message:

From: "United Airlines. Inc." <<u>Receipts@united.com</u>>
Date: September 16, 2019 at 6 46 12 AM EDT
To: <u>PJBWORK@AOL.COM</u>
Subject: eTicket Rinerary and Receipt for Confirmation HGBK6N

### UNITED

Mon, Sep 16, 2019

### Thank you for choosing United.

A receipt of your purchase is shown below. Please retain this email receipt for your records.

Confirmation Number:

HGBK6N

Mon, Sep 23, 2019

are variet

06:00 AM

Cleveland, OH, US (CLE)

14gto 7 of 7 to A U293

Mon, Sep 23, 2019

Times (irelations)

07:33 AM

New York/Newark, NJ, US (EWR)

Thu, Sep 26, 2019

05:55 PM

New York/Newark, NJ, US (EWR)

Class balled Face (b).

Thu, Sep 26, 2019

07:39 PM

Cleveland, OH, US (CLE)

Traveler Details

BELAIR/PAULJOSEPH

eTicket number: 0162472844093

Frequent Flyer: UA-XXXXX786 Premier 1K®

Seats: CLE-EWR 03E

Purchase Summary

Method of payment:

Date of purchase:

Airfare:
U.S. Transportation Tax:
September 11th Security Fee:
U.S. Flight Segment Tax:

UATP ending in 0010 Mon, Sep 16, 2019

**EWR-CLE 04E** 

615.82 USD

46.18 USD 11.20 USD

8.40 USD

# Case 19-27439-MBK Doc 394 Filed 10/31/19 Entered 10/31/19 16:00:53 Desc Main Document Page 21 of 34

U.S. Passenger Facility Charg	ge:		9.00 USD
	12/2		
Total Per Passenger:			690.60 USD
Total:			690.60 USD
iotai.			090.00 030

### Fare Rules

Additional charges may apply for changes in addition to any fare rules listed. NONREF/0VALUAFTDPT/CHGFEE

Cancel reservations before the scheduled departure time or TICKET HAS NO VALUE.

### MileagePlus Accrual Details

Pauljoseph Belair						
Date	Flight	From/To	Award Miles	PQM	PQS	PQD
Mon, Sep 23, 2019	2143	Cleveland, OH, US (CLE) to New York/Newark, NJ, US (EWR)	3388	1000	1.5	308
Thu, Sep 26, 2019	1293	New York/Newark, NJ, US (EWR) to Cleveland, OH, US (CLE)	3388	1000	1.5	308
MileagePlus accrual	l totals:		6776	2000	3.0	616

### Baggage allowance and charges for this itinerary

Origin and destination for checked baggage	1st bag charge	2nd bag charge	1st bag weight and dimensions	2nd bag weight and dimensions
Mon, Sep 23, 2019 Cleveland, OH, US (CLE) to New York/Newark, NJ, US (EWR - Liberty)	0 USD	0 USD	70lbs(32kg) - 62in(157cm)	70lbs(32kg) - 62in(157cm)
Thu, Sep 26, 2019 New York/Newark, NJ, US (EWR - Liberty) to Cleveland, OH, US (CLE)	0 USD	0 USD	70lbs(32kg) - 62in(157cm)	70lbs(32kg) - 62in(157cm)

Baggage check-in must occur with United or United Express, and you must have valid MileagePlus Premier® 1K® membership at time of check-in to qualify for waiver of service charges for up to three checked bags (within specified size and weight limits).

### Important Information about MileagePlus Earning

- Accruals vary based on the terms and conditions of the traveler's frequent flyer program, the traveler's frequent flyer status and the itinerary selected. United MileagePlus® mileage accrual is subject to the rules of the MileagePlus program
- Once travel has started, accruals will no longer display. You can view your MileagePlus account for posted accrual
- You can earn up to 75,000 award miles per ticket. The 75,000 award miles cap may be applied to your posted flight activity in an order different than shown
- PQD are a Premier status requirement for members in the U.S. only.
- Accrual is only displayed for MileagePlus members who choose to accrue to their MileagePlus account.

#### eTicket Reminders

• Check-in Requirement - Bags must be checked and boarding passes obtained at least 30 minutes prior to scheduled departure. Baggage will not be accepted and advance seat assignments may be cancelled if this condition is not met.

**EXCEPTION**: When departing from Anchorage, Atlanta, Austin, Baltimore, Chicago, Cincinnati, Cleveland, Dallas/Ft. Worth, Denver, Detroit, Fort Lauderdale, Greenville-Spartanburg, Guam, Honolulu, Houston, Indianapolis, Jacksonville, Kona, Las Vegas, Los Angeles, Maui, Miami, New York (LGA), Newark, Orange County (SNA), Orlando, Philadelphia, Phoenix, Pittsburgh, Raleigh/Durham, Reno, San Diego, San Francisco, San Juan, PR (60 minutes), Savannah, Seattle, St. Louis, St. Thomas, U.S. Virgin Islands (60 minutes), Tampa, Washington, DC (both IAD and DCA), the check in requirement time for Passengers and Bags is 45 minutes except where noted.

• **Boarding Requirement** - Passengers must be prepared to board at the departure gate with their boarding pass at least 15 minutes prior to scheduled departure.

# VITALE'S DELI

1541 RT 46 EAST PARSIPPANY, NJ 07054 9733349010

# ORDER: 06 To Go

18-Sep-2019 11:25:34A

Tra	nsaction 000000	
6	Bottled Soda	\$13.50
1	3\4 chx salad	\$8.25
1	Tuna Salad Platter	\$9.70
1	Chicken Salad Platter	\$9.70
1	Chef Salads Platter	\$9.70
	Ham,SAL,PROV	A0.70
1	Chef Salads Platter-Roast	\$9.70
	Beef TURK, SWISS	An 70
1	Chef Salads Platter	\$9.70
4	Turkey, CAP, PROV	\$10.25
1	Grilled Chicken Caesar	\$10.20
1	Salad Platter	\$9.70
1	Sliced Steak Caesar Platter Grilled Chicken Caesar	\$10.25
1		\$10.20
	Salad Platter	CHX CUTLET
		OHA COTELL
1	Grilled Chicken Tossed	\$10.70
	Salad, EV	
1	Salad Special	\$8.95
1	delivery fee	\$2.00
Sul	ototal	\$122.10
Tax	(	\$7.54
Ser	vice Charge (3.5%)	\$4.27
	4	hanna
Tot	al	\$133.91
CR	EDIT CARD AUTH	\$133.91
AM	EX 1005	1
		/
Tip		
Tot		14091

Retain this copy for statement validation

18-Sep-2019 11.33:32A \$133.91 | Method: KEYED AMEX XXXXXXXXXXXXX1005 MANUALLY ENTERED CVV: Match

Ref #: 926100523130 | Auth #: 278130

MID: \*\*\*\*\*\*\*\*\*1892 SIGNATURE VERIFIED

Order PT961Q9T613YR

From: Paul Belair paul@10xceocoaching.com @ Subject: Screenshot 2019-09-22 at 10.47.51 AM Date: September 22, 2019 at 11:48 AM To: kelly@10xceocoaching.com



Help Receipt

Black Receipt

Trip Fare \$133.08

Subtotal \$133.08

Tolls, Surcharges, and Fees \$1.00

Tip \$33.52

Total

י יך

\$167.60

**Uber Credits** 

9/19/19, 3:42 PM

\$5.00

AMERICAN\_EXPRESS 1005

9/19/19, 4:00 PM

\$162.60

A temporary hold of \$134.08 was placed on your payment method at the start of the trip. This is not a charge and has or will be removed. It should disappear from your bank statement shortly.

Paul J. Belair CEO

# Cleveland Hopkins Airport

Thank you for parking with CLE
Please call (216)267-7275 if you have any questions
or comments

Ticket: 053477

Spot: R3M

Tranact: 0000000654409

License/State: HTE 9897 OH

Color: TAN

Make/Mod: BMW Z4

Garage Loc: Cle Garage

Request Loc: Cle Garage

Arrival Date: 09/15/2019 07:59:38

Trans Date: 09/19/2019 19:56:24

Customer: BELAIR,

Cashier: Damon

Park Chrg: 150.00 Daily

Parking

\$30

Tip: 10.00

Ttl Charge: 160.00 AMEX

Customer:

PAUL J BELAIR

Last 4:

1005

Approval: 588472

Signature:



#### Case 19-27439-MBK Doc 394 Filed 10/31/19 Entered 10/31/19 16:00:53 Desc Main Document Page 26 of 34

From: Paul Belair paul@10xceocoaching.com

Subject: Fwd: eTicket Itinerary and Receipt for Confirmation P1G0HC

Date: September 20, 2019 at 7:29 PM To: kelly@10xceocoaching.com



For my expenses. - can I see a draft of expenses so far? No rush.

Paul J. Belair 10X CEO Coaching, LLC www.10xceocoaching.com 330-283-9001

Begin forwarded message:

From: "United Airlines, Inc. " < Receipts@united.com>

Date: September 20, 2019 at 7:27:16 PM EDT

To: PJBWORK@AOL COM

Subject: eTicket Itinerary and Receipt for Confirmation P1G0HC



Fri. Sep 20, 2019

### Thank you for choosing United.

A receipt of your purchase is shown below. Please retain this email receipt for your records.

Confirmation Number:

P1G0HC

Fight 1 of 2 UA4332

Class, Economy (Q)

Mon, Sep 30, 2019

09:15 AM Cleveland, OH, US (CLE)

Mon, Sep 30, 2019

10:54 AM

New York/Newark, NJ, US (EWR)

Flight Operated by ExpressJet Airlines Inc. dba United Express.

Fight 2 of 2 UA1293

Class, United East (D)

Thu, Oct 03, 2019

05:55 PM

New York/Newark, NJ, US (EWR)

Thu, Oct 03, 2019

07:39 PM

Cleveland, OH, US (CLE)

Traveler Details

BELAIR/PAULJOSEPH

eTicket number: 0162473692473

Frequent Flyer: UA-XXXXX786 Premier 1K®

Seats: CLE-EWR 05C **EWR-CLE 03E** 

Purchase Summary

Method of payment: Date of purchase:

UATP ending in 0010 Fri, Sep 20, 2019

Airfare:

551.63 USD

## Case 19-27439-MBK Doc 394 Filed 10/31/19 Entered 10/31/19 16:00:53 Desc Main Document Page 27 of 34

U.S. Transportation Tax:	41.3/ USD
U.S. Flight Segment Tax:	8.40 USD
September 11th Security Fee:	11.20 USD
U.S. Passenger Facility Charge:	9.00 USD
	the second of the second process decreases the second seco
Total Per Passenger:	621.60 USD
8 V V	a care as as a case of the cas
Total:	621.60 USD

### **Fare Rules**

Additional charges may apply for changes in addition to any fare rules listed. NONREF/0VALUAFTDPT/CHGFEE

Cancel reservations before the scheduled departure time or TICKET HAS NO VALUE.

### MileagePlus Accrual Details

Pauljoseph Belair						
Date	Flight	From/To	Award Miles	PQM	PQS	PQD
Mon, Sep 30, 2019	4332	Cleveland, OH, US (CLE) to New York/Newark, NJ, US (EWR)	2640	500	1.0	240
Thu, Oct 03, 2019	1293	New York/Newark, NJ, US (EWR) to Cleveland, OH, US (CLE)	3443	1000	1.5	313
MileagePlus accrual totals:			6083	1500	2.5	553

### Baggage allowance and charges for this itinerary

Origin and destination for checked baggage	1st bag charge	2nd bag charge	1st bag weight and dimensions	2nd bag weight and dimensions
Mon, Sep 30, 2019 Cleveland, OH, US (CLE) to New York/Newark, NJ, US (EWR - Liberty)	0 USD	0 USD	70lbs(32kg) - 62in(157cm)	70lbs(32kg) - 62in(157cm)
Thu, Oct 03, 2019 New York/Newark, NJ, US (EWR - Liberty) to Cleveland, OH, US (CLE)	0 USD	0 USD	70lbs(32kg) - 62in(157cm)	70lbs(32kg) - 62in(157cm)

Baggage check-in must occur with United or United Express, and you must have valid MileagePlus Premier® 1K® membership at time of check-in to qualify for waiver of service charges for up to three checked bags (within specified size and weight limits).

### Important Information about MileagePlus Earning

- Accruals vary based on the terms and conditions of the traveler's frequent flyer program, the traveler's frequent flyer status and the itinerary selected. United MileagePlus® mileage accrual is subject to the rules of the MileagePlus program
- Once travel has started, accruals will no longer display. You can view your MileagePlus account for posted accrual
- You can earn up to 75,000 award miles per ticket. The 75,000 award miles cap may be applied to your posted flight activity in an order different than shown
- PQD are a Premier status requirement for members in the U.S. only.
- Accrual is only displayed for MileagePlus members who choose to accrue to their MileagePlus account.

#### eTicket Reminders

• Check-in Requirement - Bags must be checked and boarding passes obtained at least 45 minutes prior to scheduled departure.

Baggage will not be accepted and advance seat assignments may be cancelled if this condition is not met.

**EXCEPTION**: When departing from Anchorage, Atlanta, Austin, Baltimore, Chicago, Cincinnati, Cleveland, Dallas/Ft. Worth, Denver, Detroit, Fort Lauderdale, Greenville-Spartanburg, Guam, Honolulu, Houston, Indianapolis, Jacksonville, Kona, Las Vegas, Los Angeles, Maui, Miami, New York (LGA), Newark, Orange County (SNA), Orlando, Philadelphia, Phoenix, Pittsburgh, Raleigh/Durham, Reno, San Diego, San Francisco, San Juan, PR (60 minutes), Savannah, Seattle, St. Louis, St. Thomas, U.S. Virgin Islands (60 minutes), Tampa, Washington, DC (both IAD and DCA), the check in requirement time for Passengers and Bags is 45 minutes except where noted.



### RIYANK LIMO LLC

59 DAVENPORT RD MONTVILLE, NJ 07045 9735252217

Item 1 \$110.00

Subtotal \$110.00

Tax \$0.00

Tip \$27.50

Total \$ 13750

PAYMENT ID: VWH92F1V3NXER Cashier: SANJAY K PATEL

### **Hide Details**

Card: AMERICAN EXPRESS 1005

September 23, 2019, 8:24 AM

Method: EMV

Authorization Code: 820105 Authorizing Network: AMEX AID: A000000025010801

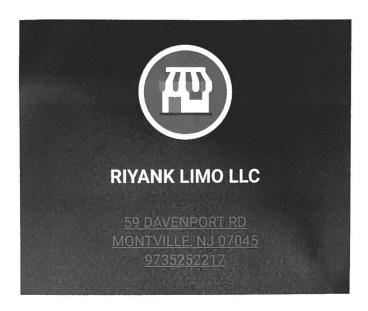
CVM: SIGNATURE VERIFIED

DATE

**AMERICAN EXPRESS** 

September 23, 2019 8:24 am AMEX

1005



Item 1 \$65.00

 Subtotal
 \$65.00

 Tax
 \$0.00

 Tip
 \$16.25

**Total** 

\$ 81 25

表, 37基地方等表现在的

PAYMENT ID: V0ETE2WXK0RVT Cashier: SANJAY K PATEL

### Hide Details

### Card: AMERICAN EXPRESS 1005

September 24, 2019, 6:57 PM

Method: EMV

Authorization Code: 813839 Authorizing Network: AMEX AID: A000000025010801 CVM: SIGNATURE VERIFIED

September 24, 2019

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From: M S Limo via Square receipts@messaging.squareup.com

Subject: Receipt from M S Limo

Date: September 25, 2019 at 7:00 PM
To: kelly@10xceocoaching.com



Now when you shop at sellers who use Square, your receipts will be delivered automatically.

Not your receipt?

M S Limo

How was your experience?



\$65.00

**Custom Amount** 

\$65.00

Total

\$65.00

1

)AD A

ROAD A

9

# **M S Limo** 973-445-3184

AMEX 1005 (Keyed)

Sep 25 2019 at 6:59 PM

#JP56

Auth code: 258175

Square Just Got More Rewarding

Your favorite businesses may send you news and rewards via

Square. <u>Learn more and update preferences.</u>

© 2019 Square, Inc.

1455 Market Street, Suite 600 San Francisco, CA 94103

© Mapbox © OpenStreetMap Improve this map

<u>Square Privacy Policy</u> · <u>Not your receipt?</u> <u>Manage preferences</u> for digital receipts



### RIYANK LIMO LLC

59 DAVENPORT RD MONTVILLE, NJ 07045 9735252217

Item 1

\$110.00

Subtotal

\$110.00

Tax

\$0.00

Tip

\$27.50

**Total** 

PAYMENT ID: EPK99EPX3TYCA Cashier: SANJAY K PATEL

### **Hide Details**

Card: AMERICAN EXPRESS 1005 September 26, 2019, 4:14 PM

Method: EMV

Authorization Code: 826166 Authorizing Network: AMEX AID: A000000025010801 CVM: SIGNATURE VERIFIED

DATE

**AMERICAN EXPRESS** 

September 26, 2019 4:14 pm<sup>2</sup>



1005

### Case 19-27439-MBK Doc 394 Filed 10/31/19 Entered 10/31/19 16:00:53 Desc Main Document Page 33 of 34

From: Paul Belair paul@10xceocoaching.com

Subject: Fwd: eTicket Itinerary and Receipt for Confirmation MFRECC

Date: September 28, 2019 at 4:23 PM To: kelly@10xceocoaching.com

Paul J Belair CEO 10X CEO Coaching, LLC WWW.10X00000aching.com 330-283-9001

Begin forwarded message

From: "United Airlines, Inc. " <Receipts@united.com>
Date: September 28, 2019 at 4 13 47 PM EDT
To: PJBWORK@AOL.COM
Subject: eTicket itinerary and Receipt for Confirmation MFRECC



Sat, Sep 28, 2019

Thank you for choosing United.

A receipt of your purchase is shown below. Please retain this email receipt for your records.

Confirmation Number:

**MFRECC** 

Mon, Oct 07, 2019

07:40 AM

Cleveland, OH, US (CLE)

Factor of 1 AIS5"

Tue, Oct 08, 2019

06:30 PM

New York/Newark, NJ, US (EWR)

Tias; Timmen First (F)

Mon, Oct 07, 2019

09:13 AM

New York/Newark, NJ, US (EWR)

Clerk United First (?)

Tue, Oct 08, 2019

09:40 PM

Fort Myers, FL, US (RSW)

Traveler Details

BELAIR/PAULJOSEPH

eTicket number: 0162474868048

Frequent Flyer: UA-XXXXX786 Premier 1K®

Purchase Summary

Method of payment: Date of purchase:

Airfare: U.S. Transportation Tax: U.S. Flight Segment Tax: September 11th Security Fee: Seats: CLE-EWR 03E EWR-RSW 03F

> UATP ending in 0010 Sat, Sep 28, 2019

> > 670.69 USD

50.31 USD 8.40 USD

11.20 USD

### Case 19-27439-MBK Doc 394 Filed 10/31/19 Entered 10/31/19 16:00:53 Desc Main Document Page 34 of 34

U.S. Passenger Facility Charge:	9.00 USD
	enderen i de militario de la compania del compania del compania de la compania del la compania de la compania della compania d
Total Per Passenger:	749.60 USD
Total:	749.60 USD

#### **Fare Rules**

Additional charges may apply for changes in addition to any fare rules listed.

NONREF/0VALUAFTDPT/CHGFEE

Cancel reservations before the scheduled departure time or TICKET HAS NO VALUE.

### MileagePlus Accrual Details

Pauljoseph Belair						
Date	Flight	From/To	Award Miles	PQM	PQS	PQD
Mon, Oct 07, 2019	674	Cleveland, OH, US (CLE) to New York/Newark, NJ, US (EWR)	3212	1000	1.5	292
Tue, Oct 08, 2019	1857	New York/Newark, NJ, US (EWR) to Fort Myers, FL, US (RSW)	4180	2136	1.5	380
MileagePlus accrual totals:			7392	3136	3.0	672

### Baggage allowance and charges for this itinerary

Origin and destination for checked baggage	1st bag charge	2nd bag charge	1st bag weight and dimensions	2nd bag weight and dimensions
Mon, Oct 07, 2019 Cleveland, OH, US (CLE) to New York/Newark, NJ, US (EWR - Liberty)	0 USD	0 USD	70lbs(32kg) - 62in(157cm)	70lbs(32kg) - 62in(157cm)
Tue, Oct 08, 2019 New York/Newark, NJ, US (EWR - Liberty) to Fort Myers, FL, US (RSW)	0 USD	0 USD	70lbs(32kg) - 62in(157cm)	70lbs(32kg) - 62in(157cm)

Baggage check-in must occur with United or United Express, and you must have valid MileagePlus Premier® 1K® membership at time of check-in to qualify for waiver of service charges for up to three checked bags (within specified size and weight limits).

### Important Information about MileagePlus Earning

- Accruals vary based on the terms and conditions of the traveler's frequent flyer program, the traveler's frequent flyer status and the itinerary selected. United MileagePlus® mileage accrual is subject to the rules of the MileagePlus program
- Once travel has started, accruals will no longer display. You can view your MileagePlus account for posted accrual
- You can earn up to 75,000 award miles per ticket. The 75,000 award miles cap may be applied to your posted flight activity in an order different than shown
- PQD are a Premier status requirement for members in the U.S. only.
- Accrual is only displayed for MileagePlus members who choose to accrue to their MileagePlus account.

### eTicket Reminders

• Check-in Requirement - Bags must be checked and boarding passes obtained at least 45 minutes prior to scheduled departure. Baggage will not be accepted and advance seat assignments may be cancelled if this condition is not met.

**EXCEPTION**: When departing from Anchorage, Atlanta, Austin, Baltimore, Chicago, Cincinnati, Cleveland, Dallas/Ft. Worth, Denver, Detroit, Fort Lauderdale, Greenville-Spartanburg, Guam, Honolulu, Houston, Indianapolis, Jacksonville, Kona, Las Vegas, Los Angeles, Maui, Miami, New York (LGA), Newark, Orange County (SNA), Orlando, Philadelphia, Phoenix, Pittsburgh, Raleigh/Durham, Reno, San Diego, San Francisco, San Juan, PR (60 minutes), Savannah, Seattle, St. Louis, St. Thomas, U.S. Virgin Islands (60 minutes), Tampa, Washington, DC (both IAD and DCA), the check in requirement time for Passengers and Bags is 45 minutes except where noted.

• **Boarding Requirement** - Passengers must be prepared to board at the departure gate with their boarding pass at least 15 minutes prior to scheduled departure.